

## **FIBERGLASS HAWAII INC. PRIVACY STATEMENT**

This privacy policy discloses the privacy practices for Fiberglass Hawaii, Inc. (hereafter FGH) and our web sites: [shop.fiberglasshawaii.com](http://shop.fiberglasshawaii.com) and [www.fiberglasshawaii.com](http://www.fiberglasshawaii.com). This privacy notice applies solely to information collected by these web sites and will notify you of the following:

What personally identifiable information is collected from you through our web sites, how it is used and with whom it may be shared.

What choices are available to you regarding the use of your data.

The security procedures in place to protect the misuse of your information.

How you can correct any inaccuracies in the information.

### **Information Collection, Use, and Sharing**

FGH is the sole owner of the information collected on these sites. FGH only has access to/collect information that you, the customer, voluntarily give us via email or other direct contact from you. FGH will not sell or rent this information to anyone.

FGH will use your information to respond to you regarding the reason you contacted us. FGH will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order.

Unless you ask us not to, FGH may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

### **Your Access to and Control Over Information**

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email or phone number on our websites: See what data FGH has about you, if any.

- Change/correct any data FGH has about you.
- Have FGH delete any data FGH has about you.
- Express any concern you have about FGH's use of your data.

### **Security**

FGH takes precautions to protect your information. When you submit sensitive information via the Website, your information is protected both online and offline.

Wherever FGH collects sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon at the bottom of your Web browser, or looking for "https" at the beginning of the address of the web page.

While FGH uses encryption to protect sensitive information transmitted online, FGH also protects your information offline. Only employees who need the information to perform a specific job function (for example, billing or customer service) are granted access to personally identifiable information. The files/computers/servers in which FGH stores personally identifiable information are kept in a secure environment.

**If you feel that FGH is not abiding by this privacy policy, you should contact us immediately via telephone at 805-644-0009 or via email at [ventura@fiberglasshawaii.com](mailto:ventura@fiberglasshawaii.com).**